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UNITED STATES DEPARTMENT OF AGRICULTURE  
RURAL ELECTRIFICATION ADMINISTRATION  
WASHINGTON 25, D. C.

SEP 6 1951

U. S. DEPARTMENT OF AGRICULTURE

September 7, 1951

ENGINEERING MEMORANDUM 220

POWER MEMORANDUM 328

**Subject:** Pole Inspection Reports or Certificates of Shipment  
Required with Final Inventory Documents

In the event of treated timber failures, it is often desirable to check the essential treatment information in order to determine the causes of the failures. For this reason, it is necessary that a permanent record be available for this purpose.

In the future, final inventory documents for labor-and-materials contracts, labor-only contracts and construction of a project by force account shall include detailed inspection reports furnished by the Pole Inspection Company for all treated timber products except that when treated timber products are shipped from certified stock, certificates of shipment also furnished by the Pole Inspection Company shall be required with final documents.

The borrower's engineer shall be responsible for obtaining one copy of all inspection reports or certificates of shipment from the owner and making them available to the REA field engineer or Power Division representative with other inventory material at the time of the inspection of the project.

This memorandum applies to all distribution-type borrowers.

*J. K. O'Shaughnessy*  
J. K. O'Shaughnessy  
Chief, Engineering Division

This memorandum applies to all power-type borrowers.

*J. B. McCurley*  
J. B. McCurley  
Chief, Power Division

